

# 44th Annual Colonial Day Craft Vendor Application

To be held: Saturday, September 8th, 2018

East Berlin, Pennsylvania

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

Business Name \_\_\_\_\_

PA Sales Tax # \_\_\_\_\_

Size of space requested: \_\_\_ 10' x 10' \$110 \*\*\*\*1<sup>st</sup> time exhibitors: \$90

\_\_\_ 10' x 20' \$160 " \$140

May we use your photos for publicity? Yes \_\_\_ No \_\_\_

If so, Photographs must be on either photographic or plain paper.

## Application Rules:

1. Please return your application no later than May 31, 2018.
2. You will be notified of acceptance or rejection shortly after your application is received.
3. We will deposit your check upon receipt. Cashing of your check does not confirm our acceptance of you as a vendor. If you are not accepted, a refund check will be issued.
4. No refunds will be given once your application has been accepted.
5. If Colonial Day is cancelled for circumstances beyond the control of the East Berlin Historical Preservation Society, your booth fee will not be refunded.
6. Your acceptance packet will contain your parking pass, your booth card showing your vendor space number, a street map, and other pertinent information.
7. EBHPS reserves the right to reject any application it deems unacceptable without recourse from the applicant.

## Checklist - A Complete Application MUST include:

- \_\_\_ Your signature on the contract.
- \_\_\_ Your check for the booth size(s) indicated above, made payable to EBHPS.
- \_\_\_ Three to five photographs that clearly show all of the items that you intend to display in your booth.
- \_\_\_ A photo of your booth setup.
- \_\_\_ A SASE if you would like your photos to be returned after Colonial Day.
- \_\_\_ A document with a brief description of EACH of the arts and/or crafts you intend to sell. (This information may be included on the photographs.)
- \_\_\_ You have made a copy of the contract and application for your files. (We will not return a copy to you.)

Return completed application, contract, required attachments, and check payable to EBHPS to:

EBHPS - Colonial Day  
P. O. Box 73  
East Berlin, PA 17316